

CORNELL COOPERATIVE EXTENSION ERIE COUNTY
BOARD OF DIRECTORS MEETING
February 28, 2023
Public Meeting @ 7 PM
RCC Powerhouse, 39 S. Grove St. East Aurora and via Zoom

Present

Jack McGowan, Brett Kreher, Ron Engasser, Amelia Kermis, Matt Agle, Carla DiCanio-Clarke, Matt Janiga, Kathryn Franco

Li Shen joined via Zoom.

Absent:

Sara Root, Renee Mooneyhan, Gail Wells.

Staff

Diane Held, Tim Bojanowski

1. Call to Order

- a. Matt Agle, *President*, called the meeting to order at 7:07 PM.

2. Agenda Review

- a. Matt inquired if there were any additions to the agenda. No updates to report.

3. Approval of Board and Committee Minutes*

- a. Motion to approve the January 21, 2023 board meeting minutes with one edit (5 c (i) change to State Legislature from County) was made by Jack McGowan and seconded by Matt Janiga. Motion passed unanimously.
- b. Motion to accept the 4-H Meeting minutes from December and January 2022, was made by Jack McGowan and seconded by Amelia Kermis Motion passed unanimously.
- c. Master Gardener Steering Committee meeting minutes from January 10th were held as they were noted as DRAFT.

4. Approval of Financial Reports*

- a. Motion to approve the November 2022 financial reports was made by Amelia Kermis and seconded by Brett Kreher. Motion passed unanimously.

5. Reports

a. Committees:

- i. Executive – No updates to report.
- ii. Capital – Have been discussing building a wildflower cover crop or other cover crop at the Burton Rd. property to help improve the soil and minimize weed takeover. Cover crop estimate cost of 800-1000. Garage door into the basement will be great cost, exploring other options. Discussion of access to water and possible solutions. Lease with Providence Farm Collective for 3 acres- map shared.
- iii. Finance – No updates to report.
- iv. Operations – No updates to report.
- v. Development – Heard back from Oishei on decisions made for part time. development personnel position, unsuccessful. UB Salesforce program, where the software is provided for free and students are assigned for managing the implementation of the program is moving forward, meeting with students.

vi. Diversity, Equity & Inclusion (DEI) – No updates, but will be scheduling meeting soon.

b. Cornell Cooperative Extension:

i. Board trainings- dates to be determined.

c. Executive Director:

- i. Monetary threshold for single audit was not met, regular audit to begin in June 2023.
- ii. Governor's budget, did not receive the same funding from last year, CCE received 4.4 of a 6.1 million request. Focus now on legislative budget process.

6. Old Business

- a. Addendum to Bammel Architects contract* Board approved a motion to authorize Diane Held, Executive Director to approve the handwritten amendment from Bammel Brett Kreher made the motion, seconded by Ron Engasser. Motion passed unanimously.

7. New Business

- a. Approval of the AR agreement – Erie County Contract* Needs to wait until YE financials are complete.
- b. Approval of AADIP (Affirmative Action, Diversity, and Inclusion Plan)* Motion made by Kathryn Franco and seconded by Brett Kreher. Motion passed unanimously.
- c. Approval of contract with SJB for Burton Rd. soil borings* Over the \$6000 spending limit of the ED, \$6600. Motion made by Jack McGowan and seconded by Ron Engasser. Motion passed unanimously.
- d. Proposed Board meeting date change for yearend approvals: from Tues 3.28.23 to Tues 3.21.23* Motion made by Ron Engasser, seconded by Amelia Kermis. Motion passed unanimously.
- e. Board training to be held via Zoom on 3/28/2023 more details to come.

Motion was made by Ron Engasser and seconded by Kathryn Franco to adjourn. Motion passed unanimously. Meeting was adjourned at 8:15 PM.

Respectfully submitted,
Carla DiCanio

**Indicates item needing Board action.*

DATES AHEAD:

Board of Directors Meeting

Tuesday, March 21st 7 pm

Roycroft Campus Powerhouse