

CORNELL COOPERATIVE EXTENSION ERIE COUNTY
BOARD OF DIRECTORS MEETING
July 26, 2022, 7 pm
RCC Powerhouse, 39 S. Grove Street, East Aurora and via Zoom

Present

In person: Matt Agle, Sam Basile, Matt Janiga, Brett Kreher, Amelia Kermis, Jack McGowan, Gail Wells

Video: Carla DiCanio-Clarke, Li Shen

Absent

Joe Lorigo, Renee Mooneyhan, Sara Root, Kathryn Smith

Staff

Diane Held, Tim Bojanowski

- 1. Public Hearing Regarding CCE Erie resolution for expanded use of video conference board meetings:** Matt Agle read regulations and guidelines to board members. There was no one in attendance to testify.
- 2. Call to Order:** Matt Agle, President
- 3. Agenda Review**
 - a. Matt inquired if there were any additions to the agenda. No updates to report.
- 4 Approval of Board and Committee Minutes**
 - a. Motion to approve the June board meeting minutes was made Brett Kreher and seconded Sam Basile. Motion passed unanimously. Approval by all attendees in person and via role call: Carla DiCanio-Clarke, Li Shen.
 - b. Motion to accept the July 7, 2022 Finance Committee Meeting minutes was made by Ameila Kermis and second Matt Agle. Approval by all attendees in person and via role call: Carla DiCanio-Clarke, Li Shen.
- 5. Approval of April and May 2022 Financial Reports**
 - a. Motion to approve the April 2022 financial report was made by Jack McGowan and seconded by Matt Janiga. Motion passed unanimously. Approval by all attendees in person and via role call: Carla DiCanio-Clarke, Li Shen.
 - b. Motion to accept the May 2022 financials was made by Brett Kreher and seconded Sam Basile. Motion passed unanimously. Approved by all attendees in person and via role call: Carla DiCanio-Clarke, Li Shen.
- 6. Reports**
 - a. **Finance:** Clarification of revenue used for purchase of land. Capital Projects budget and Capital Campaign implementation discussion on using IGNITE Program. Wilmington Trust accumulated income. Will continue to present financial reports during the financial reports.
 - b. **Operations:** Feedback on 2 updated policies but still reviewing leave without pay policy. Review by attorney.
 - c. **Development:** Oishei meeting – leads on consultants.

- d. **Diversity, Equity and Inclusion Committee:** no updates.
- e. **Cornell Cooperative Extension:** no updates.
- f. **Executive Director:**
 - a. 4-H Poultry Show – severe storms prohibited use of tent on property. Magnifies the need to talk through use of land. Water, electricity.
 - b. Finance position has been posted for four weeks now, there are 8 applicants.
 - c. EFNEP – Budget and letter of Intent was submitted for next fiscal year beginning October 1. We received increase in allotment will allow us to hire an additional EFNEP staff member.

7. Old Business

- a. **Nominating Committee Chairperson:** Still do not have one. Need to recruit for Board. Several members’ terms are up this year. Leadership Buffalo can be a useful resource.

8. New Business:

- b. **Discussion and approval of Board resolution regarding CCE Erie resolution for expanded use of videoconferencing for board meetings*:** Previously read by Matt Agle at the beginning of the meeting.
Motion to approve the Board resolution was made by Matt Agle and seconded by Sam Basile. Motion passed unanimously. Approval by all attendees in person and via role call: Carla DiCanio-Clarke and Li Shen.
- c. **IGNITE Program through Daemen College:** Strategic planning for Development. Led by a faculty person with students working on the action plan. Using students makes this affordable. Can do a survey if we would like to. Recommendation from Oishei.
- d. **Sexual Harassment board training:** Board Members are designated to receive reports of harassment.

Motion was made by Sam Basile and seconded by Gail Wells to adjourn. Approval by all attendees and via role call: Carla DiCanio-Clarke, Li Shen.

Respectfully submitted,
Lynn Riley

DATES AHEAD:

Board of Directors Meeting

No August meeting

Board of Directors Meeting

September 27 (Tuesday) 7 pm
Roycroft Campus Powerhouse