



New York State 4-H Interview Evaluation Form



Name _____ Age _____ Date of Birth _____

Address _____

Street

City

Zip

County _____ Years in 4-H _____

College/Job Applying For _____ Area of Study (If applicable) _____

Scoring Scale:

Outstanding-- No room for Improvement	Above expectation for level	Met expectation for experience level	Needs Improvement	Omitted Something Essential
5	4	3	2	1

EVALUATOR'S COMMENTS

RESUME

- Clear and concise presentation of facts with logical arrangement
- Correct grammar, punctuation, spelling and acceptable business style
- Evidence of skills for business/college
- Career or College Objective
- References

JOB/COLLEGE APPLICATION FORM

- Content- (neatness, grammar, spelling, punctuation)
- Personal Data
- Educational Information
- Employment Experience
- References

INTERVIEW

- Greetings & Introduction
- Speech-grammar, vocabulary, enunciation
- Voice
- Personality & Poise
- Attitude
- Courtesy
- Knowledge and presentation of ability
- Self-Confidence
- Appearance
- Response to Questions

TOTAL

EVALUATOR'S OVERALL COMMENTS:

EVALUATOR'S

SIGNATURE: _____ **Time: start** _____ **end** _____